

**Langley-Adams Library
Board of Trustees
Meeting Minutes of August 17th**

A regular meeting followed by an executive session of the Langley-Adams Library Board of Trustees was held on August 17, 2015 at the Groveland Town Hall. Following Board members were present - Carlos S. del Castillo, Ann Marie Wilson-Crockett, Beth Burton, Ann McCann, Laurel Puchalski, Barbara Gauvin and Kathy Prunier. A quorum being present, the meeting was called to order at 7:07 PM.

No public was present. Was recorded for Groveland TV

Discussed next steps with regard to Director evaluation. Discussed ability to do a 360 evaluation in order to give staff an opportunity to evaluate the Director as well. Discussed using Director Job Description and Priorities to fine tune the current evaluation. Director provided self evaluation and Director report to Trustees for August 27th meeting.

Discussed that Carlos, treasurer would produce a new evaluation based on the Director Job Description and Priorities and that it would be distributed to the board on Wednesday August 19th and that we would all complete for next meeting on August 27th.

Discussed thoughts on anyone who might want to fill the two trustee positions vacated by Jen Close (Chair - term ends 2018) and Laurie Leblanc (Vice Chair - term ends 2017)

Discussed that Laurel Spoke with Lee Thomas. Inez Steele and Jay Collins were also discussed as they had prior interest. Reviewed protocol for anyone interested. They would write a letter to the Board of Selectman and then would be voted on by Selectmen.

Discussed that next mtg needed to be posted with Ann in Town Hall. Ann Marie will bring date change to Ann for August 27th instead of August 26th. Director will change date in calendar.

Motion was made by Kathy Prunier to go into Executive session. This was seconded by Laurel Puchalski.

Ann Marie Wilson-Crockett, Secretary
August 17,, 2015

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Executive Session

An executive session of the Langley-Adams Library Board of Trustees was held on August 17, 2015 at the Groveland Town Hall. Following Board members were present - Carlos S. del Castillo, Ann Marie Wilson-Crockett, Beth Burton, Ann McCann, Laurel Puchalski, Barbara Gauvin and Kathy Prunier.

Motion was made by Kathy Prunier to go into Executive session. This was seconded by Laurel Puchalski.

Roll Called into Executive Session at 7:40 Pursuant to MGL Ch. 30A, Sec 21 (a) (1) : To discuss the reputation and character of a public officer , employee, staff member or individual.

Roll Call: Carlos S. del Castillo, Barbara Gauvin, Kathy Prunier, Laurel Puchalski, Beth Burton, Ann McCann, Ann Marie Wilson-Crockett, Amy Kraemer

Purpose to discuss why two members of the board resigned

Discussed letter from Selectman and confusion by several board members on who represented the Board to the Selectmen.

Discussed that Ann will share an email that she sent to MBLC

Discussed what the role of the trustees should be and that clarification seems to be made on the definition of guidelines and whether that includes job descriptions and staffing decisions.

Discussed staff and trustee discussions. What is appropriate. How do we get to a point of collaboration as trustees and also in our work with Director.

Discussed that Chair is voice of the Board and that in order for the board to work cohesively need to go to the chair with questions and concerns. Trustees should make sure when speaking with selectmen and others that it is clear that they are speaking from a personal view and not speaking as a voice for the board.

Discussed need for transparency both from the Director and from the Board of Trustees.

Closed in Executive Session. Roll called out at 9:20

Roll Call: Carlos S. del Castillo, Barbara Gauvin, Kathy Prunier, Laurel Puchalski, Beth Burton, Ann McCann, Ann Marie Wilson-Crockett, Amy Kraemer

Ann Marie Wilson-Crockett, Secretary
August 17, 2015